

CARES Commission Organizational Meeting
February 19 & 20, 2003
Agenda Final

February 19th, Wednesday, day one

- 8:00 a.m. Commissioners' informal gathering- Jefferson Rm. *(Coffee & Danis)*
- 8:30 a.m. Introductions and welcome – Monticello Rm. *(Chairman Alvarez)*
- 9:00 a.m. Taking an Objective Look *(Secretary Principi)*
- 10:00 a.m. Why is CARES necessary? A brief historical summary of how we got here (including a look at Phase I), the forces driving the need for CARES, and the financial and facilities management aspects of CARES.
(Laura Miller, DUSH, OM, Mark Catlett, DAS, M)
- 11:00 a.m. What is CARES? – A high level overview of the nine-step CARES process and schedule. *(Jay Halpern & Allen Berkowitz)*
- Defining Market
 - Demand Model
- 12:30 Commissioners & staff Lunch *Jefferson Rm.*
- 1:30 What is CARES? [continued]
Identification of Planning Initiative (PI) *(Jill Powers & Jay Halpern)*
- Criteria
 - Gap Analysis
 - Planning Initiative (PI) Identification
- 2:15 Development of Market *(Jill Powers)*
- Resolution of PI's
 - IBM market Planning Template
 - Market Plan
- 3:00 Break
- 3:15 Special Disabilities Population
Market Plan Review & Evaluation *(Dr. Barbara Chang)*
- 4:45 p.m. A preview of Thursday's agenda *(Chairman Alvarez)*
- 5:00 p.m. Adjourn *(Chairman Alvarez)*

February 20th Thursday, day two

8:00 a.m.	Commissioners' informal gathering – Jefferson Rm.	<i>(Coffee & Danish)</i>
8:30 a.m.	Call meeting to order – Monticello Rm.	<i>(Chairman Alvarez)</i>
8:45 a.m.	Ethics briefing	<i>(Roberto DiBella, OGC)</i>
9:15 a.m.	An overview of Network communication liaisons .	<i>(Dr. Barbara Chang, John Carswel, Kerri Childress, Col. Thom Kurmel)</i>
10:30 a.m.	The role of CARES in the overall VA health program—a changing focus from facilities to the patient.	<i>(Dr. Robert Roswell, USH)</i>
11:00 a.m.	Administrative Issues	<i>(Richart E. Larson)</i>
11:30 a.m.	A facilitated discussion of and decisions on organizational issues and commission schedule.	<i>(Chairman Alvarez)</i>
Noon	Commissioners & staff lunch	<i>Jefferson Rm.</i>
1:00 p.m.	Continue a facilitated discussion of and decisions on organizational issues and commission schedule.	<i>(Chairman Alvarez)</i>
4:00 p.m.	Adjourn	<i>(Chairman Alvarez)</i>